



Innovative Solutions for
Compliance and Research Management

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Comprehensive Solutions



The Industry's Most Complete Solution

IRBNet's unmatched suite of electronic solutions drives compliance and productivity for your Administrators, Committee Members, Researchers and Sponsors. These powerful research design, management and oversight tools support your IRB, IACUC, IBC, COI and other Boards with a unified solution.

Flexible, Intuitive and Easy to Use

Your own forms. Your own processes. Your own standards. Powerful reporting and performance metrics. The data you need. From electronic submissions to form wizards, to agendas, minutes, and more. Our easy to use, web-based tools are rapidly launched and backed by our best practices expertise and the industry's leading support team.

Secure, Reliable and Cost-Effective

IRBNet's secure web-based solution is accessible to your research community anytime, anywhere. Our enterprise-class technology is cost-effective and designed to accommodate institutions of any size.

Test Drive IRBNet

See for yourself...

Demo

Satisfied Members

"Our first electronic meeting went so smoothly! It was over so fast the members didn't know what to do. They just sat there for a few minutes in disbelief."

- Bruce Day

Director, Office of Research Integrity
Marshall University

Next

2010 Events - Join Us



Your Help page provides an easy first experience.



Your Help page appears as a default until you have an IRBNet Project. From here you may update your User Profile with Training & Credentials, Create a New Project, or review online Help.

The screenshot shows the IRBNet user interface. At the top right, there are links for 'USER PROFILE' and 'LOGOUT'. The main heading is 'Welcome to IRBNet' followed by 'What would you like to do?'. There are three main options: 'Create a New Project' (represented by a folder icon with a plus sign), 'Update my User Profile' (represented by a person icon), and 'Help' (represented by a question mark icon). A 'Skip this' link with a right-pointing arrow icon is also present. Three callout boxes with red borders and yellow backgrounds provide instructions: the first points to 'Create a New Project', the second points to 'Update my User Profile', and the third points to 'Help'.

Callout Box 1 (Left):

- ✓ Click here to begin to assemble your First Project;
- ✓ If you are working with a colleague, they may have created the project before you – always check.

Callout Box 2 (Right):

- ✓ Add Training & Credentials to your User Profile here.

Callout Box 3 (Bottom):

- ✓ Additional instructions are available here.



Create your New Project

Provide basic information about your project.

USER PROFILE LOGOUT

IRBNet™

Welcome to IRBNet
Alan Parsons

My Projects
Create New Project
My Reminders

Other Tools
Forms and Templates

Project Information

Create a New Project

To create a new project, first provide the basic project information below. Once your project is created you may attach project documentation and share the project with other users.

Research Institution: Metropolitan University, Frederick, MD

Title: * Motivations of Research Subjects: A Mixed Methods Study

Local Principal Investigator:
First Name: * John
Last Name: * Researcher Degree(s): PhD

Keywords: Incentive, Extra Credit

Sponsor: National Research Foundation

You may specify an internal account number, billing identifier or reference number for this project.

Internal Reference Number:

Continue Cancel

* required fields



Assemble your Submission Package **IRBNet**

Review instructions, then begin to add your project documents (attachments and document wizards) for submission purposes.

Welcome to IRBNet
Alan Parsons

Designer

[48797] Prevalence and outcomes of Pulmonary Contusions Following Blunt Trauma

Package: 48797-1 Work in progress (Not submitted)

Click to add a package description or notes.

Step 1:
Download blank forms, document templates and reference materials to assist you in assembling your document package.

Select a Library: Baystate Health Sponsored Programs Administration (SPA), Springfield, MA

Select a Document: Ancillary Services Worksheet **Download**

Step 2:
Assemble your document package here. You can add new project documents, revise existing project documents, maintain version history, and link your project team's Training & Credentials to your package.

Documents in this Package:
There are no documents in this package.

Start a Wizard OR Attach New Document

✓ Drop down menu reveals institution-specific libraries.

✓ Select appropriate document and download.

2
✓ If your institution requires the completion of an online IRBNet Document Wizard, click 'Start a Wizard' and select the form here.

1
✓ Drag and drop, or click 'Attach New Document', to add multiple completed documents at one time.



Assemble your Submission Package (continued)



Multiple documents may be added at once by clicking 'Attach New Document', or by dragging onto the page from your desktop.

The screenshot shows the IRBNet Designer interface for a submission package. The package is titled "[48797] Prevalence and outcomes of Pulmonary Contusions Following Blunt Trauma" and is in "Work in progress (Not submitted)" status. A modal window titled "Adding documents to this package..." is open, showing two documents: "Consent Form - Spinal Mo..." (91K) and "Cervical Clinical Protocol ..." (272K). A red dashed box highlights the modal window, and a red arrow points to the "Attach New Document" button at the bottom of the page.

IRBNet Designer

Welcome to IRBNet
Alan Parsons

My Projects
Create New Project
My Reminders

Project Administration

- Project Overview
- Designer
- Share this Project
- Sign this Package
- Submit this Package
- Delete this Package
- Send Project Mail
- Project History
- Messages & Alerts

Other Tools

- Forms and Templates

[48797] Prevalence and outcomes of Pulmonary Contusions Following Blunt Trauma

Package: 48797-1 Work in progress (Not submitted)

Click to add a package description or notes

Adding documents to this package...

Consent Form - Spinal Mo... (91K)	<input type="checkbox"/>
Cervical Clinical Protocol ... (272K)	<input type="checkbox"/>

Close

There are no documents in this package.

There are no Training & Credentials records linked to this package. | [Link / Un-Link Training Records](#) |

Start a Wizard OR **Attach New Document** (When should I do this?)



Finish incomplete documentation.

- ✓ Incomplete documentation is indicated within the Document Type field. Submission packages with incomplete items are prevented from submission.

Welcome to IRBNet
Alan Parsons

Designer

[431446] Prevalence and Outcomes of Pulmonary Contusions Following Blunt Trauma

Package: 431446-1 Work in progress (Not submitted)

- ✓ Incomplete items are indicated in (red).
- ✓ Click (please select) to choose Document Type.

Select a Library: Documents for Researchers (Override)

Select a Document: Korean Consent Form Download

Step 2:
Assemble your document package here. You can add new project documents, revise existing documents, maintain version history, and link your project team's Training & Credentials to your package.

Documents in this Package:

Document Type	Description	Last Modified	1	2	3	4
(please select)	Consent Form - Spinal Motion.doc	04/04/2016 10:16 AM				
Amendment/Modification	Cervical Clinical Protocol 3-23-06[1].pdf	04/04/2016 10:16 AM				
PHS Retrospective Review and Mitigation Report (incomplete)	PHS Retrospective Review and Mitigation Report	04/04/2016 10:27 AM				

- 1 View document
- 2 View document revision history
- 3 Update
- 4 Delete document

- ✓ To finish incomplete (incomplete) Smart Forms, click the () pencil.

There are no Training & Credentials for this package.

(When should I do this?)



Sign your project package

Electronic signatures become a permanent part of your electronic audit trail.

IRBNet ID: 137618-1 USER PROFILE LOGOUT

IRBNet

Welcome to IRBNet
Alan Parsons

My Projects
Create New Project
My Reminders

Project Administration

- Project Overview
- Designer
- Share this Project
- Sign this Package**
- Submit this Package
- Delete this Package
- Send Project Mail
- Reviews
- Project History
- Messages & Alerts

Other Tools

- Forms and Templates

Sign Package

[137618-1] Motivations of Research Subjects: A Mixed Methods Study

I John Researcher, the assert that I have read the documents in their entirety and agree that they are ready for submission.

OR If you must sign on behalf of someone who is not able to electronically sign for him/herself, enter name in **mode**.

- ✓ Choose your project role from the drop down menu.
- ✓ Sign according to your institution's requirements.

- ✓ Anyone shared with access to the project may sign a study.



Submit your project's package for review



You may submit your project's package to one or more boards for review.

IRBNet ID: 137618-1 USER PROFILE LOGOUT

IRBNet Submit Package

Welcome to IRBNet
Alan Parsons

My Projects

Create New Project

My Reminders (2)

Project Administration

Project Overview

Designer

Share this Project

Sign this Package

Submit this Package

Delete this Package

Send Project Mail

Reviews

Project History

Messages & Alerts (2)

Other Tools

Forms and Templates

[137618-1] Motivations of Research Subjects: A Mixed Methods Study

IRBNet supports multiple models of review. Using the IRBNet "Submit" feature, you may electronically submit this document package to either a single Board, or to multiple Boards. Each Board you submit to will be notified of your submission and given access to view your electronic documents. Each Board will also be permitted to electronically record their review decision, which will be stored as a permanent part of your project record. You will be automatically notified when the review decision is electronically recorded.

Please select a Board:

Search for an Organization

Only show My Default Boards

Gotham IRB, Frederick, MD

Western Institutional Review Board (WIRB), Puyallup, WA

Select a Board *

* required fields

✓ The default board for your institution is highlighted.



Submit to your Board

The system enables you to send a message to your coordinator and indicate the submission type. IRBNet knows the coordinator of your committee.

IRBNet ID: 137618-1 USER PROFILE LOGOUT

IRBNet™

Welcome to IRBNet
Alan Parsons

Submit Package

[137618-1] Motivations of Research Subjects: A Mixed Methods Study

The following IRBNet users at **Metropolitan IRB** will be automatically notified of your submission:
Halway, Ann

Submission Type: *

You may also specify additional comments to be included in this notification.

Your Comments:

✓ Send a kind word to your local board administrators!

Note: The package will be locked upon submission.



Did you submit an incomplete package?

If you have forgotten to add a necessary document or need to make a quick change to a recently submitted project package, CONTACT YOUR LOCAL BOARD ADMINISTRATOR.

For advanced topics, such as submitting subsequent packages (for reportable events, continuing reviews, modifications, etc.), please refer to the R2 Training Energizer. CONTACT YOUR LOCAL BOARD COORDINATOR if you have questions.



Managing unlocked packages

If revisions are needed before your submission is reviewed, your coordinator *may* unlock the package for you to revise. Unlocked projects can easily be managed from the My Projects page.

USER PROFILE LOGOUT

IRBNet™

Welcome to IRBNet
Alan Parsons

My Projects
Create New Project
My Reminders (1)

Other Tools
Forms and Templates

My Projects

Your "My Projects" workspace shows projects that you have created and projects that have been shared with you by other users on the National Research Network. Use Reminders, Tags and Archiving to help organize your workspace and keep it running smoothly. (Learn More)

Search: Search By Tag:

Search Clear

1 - 3 of 3 10

and Manage Tags | Show Archived Projects (4) | Project Status View

IRBNet ID	Project Title	Principal Investigator	Submission Type	Board Action	Effective Date
137618-1	Motivations of Research Subjects: A Mixe...	Researcher	New Project	Pending Review	
108459-3	Double-Blind, Multicenter Phase 3 Study Oncology Dept...	Researcher	Adverse Event	Acknowledged	02/16/2010
107645-2	Multicenter, Prospective, Randomized, Co... Need Signatur...				

1 - 3 of 3 10

✓ Open your project by clicking the Project Title.

✓ Indicates your Coordinator has "unlocked" the package for further revisions.



Make necessary revisions

While the package is "unlocked," from the Designer page you may add or revise documents, before you 'Mark Revisions Complete'.

Welcome to IRBNet
Alan Parsons

My Projects
Create New Project
My Reminders (3)

Project Administration
Project Overview
Designer
Share this Project
Sign this Package
Submit this Package
Delete this Package
Send Project Mail
Reviews
Project History
Create a New Package

Messages & Alerts (3)

Other Tools
Forms and Templates

Designer

[431358] My Fancy New Project

✓ Indicate to your board administrator you have completed your revisions. This will "re-lock" the package.

[Mark Revisions Complete](#) (When should I do this?)
Unlocked - Revisions Pending [View History](#)

✓ View complete audit trail of package locking and unlocking. Instructions from your Coordinator may be found here.

Get board documents, and track reviews for this package: [Review details](#).

Assemble your document package here. You can add new project documents, maintaining version history, and link your project team's Training & Credentials records.

Documents in this Package:

Document Type	Description	Last Modified	
Application Form	Application Form: New Submission	03/23/2016 02:48 PM	
Study Plan	Study Plan	03/23/2016 02:47 PM	

There is 1 **Training & Credentials** record linked to this package. | [View All Links](#) | [Link / Un-Link Training Records](#) |

✓ Attach additional documents here.

OR [Attach New Document](#) (When should I do this?)



Receive your review decision

Review decisions are available in real time from your Project Overview.

Welcome to IRBNet
Alan Parsons

- My Projects
- Create New Project
- My Reminders (3)
- Project Administration**
- Project Overview**
- Designer
- Share this Project
- Sign this Package
- Submit this Package
- Delete this Package
- Send Project Mail
- Reviews
- Project History
- Create a New Package
- Messages & Alerts (3)
- Other Tools**
- Forms and Templates

Project Overview

[137618-1] Motivations of Research Subjects: A Mixed Methods Study

You have Full access to this project. [\(Edit\)](#)

Research Institution Metropolitan University, Frederick, MD
Title Motivations of Research Subjects: A Mixed Methods Study
Principal Investigator Researcher, John, PhD
Keywords Incentive, Extra Credit
Sponsor National Research Foundation

The documents for this project can be accessed from the **Designer**.

Project Status as of: 03/12/2013

Reviewing Board	Initial Approval Date	Project Status	Expiration Date
Metropolitan IRB, Frederick, MD		Pending Review	

Package 442690-1 is: 🔒 Locked - Revisions Complete Package 1 of 1 | Jump ▾

Submitted To	Submission Date	Submission Type	Board Action	Effective Date	
Metropolitan IRB, Frederick, MD	03/12/2013	New Project	Pending Review		Review Details

Shared with the following IRBNet users:

IRBNet User	Organization
Chandry, Francis	Zanzibar University, Frederick, MD
Palazzo, Enrico	Zanzibar University, Frederick, MD
Researcher, John	Zanzibar University, Frederick, MD

✓ Click here to access review decision documentation for this package.



Check Review Details, including decisions and board documentation



Review Details include Agenda Date, Review Type, Status, Effective and Expiration Dates, as well as decision letters, stamped documents and other Board Documents.

IRBNet ID: 137618-1 USER PROFILE LOGOUT

IRBNet™

Welcome to IRBNet
Alan Parsons

My Projects
Create New Project
My Reminders (3)

Project Administration
Project Overview
Designer
Share this Project
Sign this Package
Submit this Package
Delete this Package
Send Project Mail
Reviews
Project History
Create a New Package
Messages & Alerts (3)

Review Details

[137618-1] Motivations of Research Subjects: A Mixed Methods Study
Metropolitan IRB, Frederick, MD

Submission Details

Submitted To	Metropolitan IRB, Frederick, MD
Submitted by	John Researcher
Submission Date	09/30/2009
Submission Type	New Project
Local Board Reference Number	09-497

Review Details:

Agenda	Review Type	Status	Effective Date	Expiration Date
10/16/2009 08:00 AM	Expedited Review	Pending Review		

Board Documents:

There are currently no documents from Metropolitan IRB.

✓ Board Documents and review information for all packages can be found here.

✓ Follow the review process here.

✓ Board documents will appear here.



Your local Committee Office can offer you assistance and training on IRBNet as well as advice on how to comply with important policies and standards as you use IRBNet.